**WATER Steering Committee Meeting**

July 14, 2016 - 9:00am-1:30pm

NOAA Fisheries – St. Helens Room

GoToMeeting https://global.gotomeeting.com/join/534758661

Meeting ID: 534-758-661 / Conference Line: [1-888-790-5773](tel:1-888-790-5773) / Participant Passcode: 9952325#

**Proposed Meeting Agenda**

***Purpose:*** *To clarify how the Steering Team works together and interacts with other WATER Teams in order to promote meaningful and effective participation.*

**9:00 Welcome and Introductions -***All*

**9:10 Facilitator’s Update –** *Facilitator*

* + - Report out on assessment interviews
    - Progress thus far: RM&E and Manager’s Forum meetings
    - Moving forward… What can you expect from your Facilitators?

**9:30 Setting the Stage for Productive Conversations –** *Facilitator*

* + - What makes for good collaborative process?
  + Discussion protocols
  + Five Fingers of Consensus

**9:45 Discussion on WATER Guidelines and Procedures –** *All*

* Review and discuss:
  + Roles and responsibilities of Steering Committee
  + How does the Steering Committee make decisions?
  + How do the Action Agencies incorporate Steering Committee input in their decision making?
  + WATER elevation process – How and to where should issues be elevated for resolution?
    - Steering Committee?
    - Manager’s Forum?
    - G-4?

**11:45 Lunch Break –** *Please bring a sack lunch to enjoy with the Team*

**12:30 Continue discussion on Guidelines and Procedures**

**1:15 Next Steps -** What are the next steps needed to pave the way for constructive collaborative process? Do we have the elements needed? If not, what else is needed?

* + - Action Items
    - Schedule next meeting

**1:30 Adjourn**

*Times are provided as a guide and will be adjusted as needed in order to support the conversation and needs of the Team.**Breaks will be provided throughout the session.*