**WATER Steering Committee Meeting**

July 14, 2016 - 9:00am-1:30pm

NOAA Fisheries – St. Helens Room

GoToMeeting https://global.gotomeeting.com/join/534758661

Meeting ID: 534-758-661 / Conference Line: 1-888-790-5773 / Participant Passcode: 9952325#

**Proposed Meeting Agenda**

***Purpose:*** *To clarify how the Steering Team works together and interacts with other WATER Teams in order to promote meaningful and effective participation.*

 **9:00 Welcome and Introductions -***All*

 **9:10 Facilitator’s Update –** *Facilitator*

* + - Report out on assessment interviews
		- Progress thus far: RM&E and Manager’s Forum meetings
		- Moving forward… What can you expect from your Facilitators?

**9:30 Setting the Stage for Productive Conversations –** *Facilitator*

* + - What makes for good collaborative process?
	+ Discussion protocols
	+ Five Fingers of Consensus

**9:45 Discussion on WATER Guidelines and Procedures –** *All*

* Review and discuss:
	+ Roles and responsibilities of Steering Committee
	+ How does the Steering Committee make decisions?
	+ How do the Action Agencies incorporate Steering Committee input in their decision making?
	+ WATER elevation process – How and to where should issues be elevated for resolution?
		- Steering Committee?
		- Manager’s Forum?
		- G-4?

**11:45 Lunch Break –** *Please bring a sack lunch to enjoy with the Team*

**12:30 Continue discussion on Guidelines and Procedures**

**1:15 Next Steps -** What are the next steps needed to pave the way for constructive collaborative process? Do we have the elements needed? If not, what else is needed?

* + - Action Items
		- Schedule next meeting

**1:30 Adjourn**

*Times are provided as a guide and will be adjusted as needed in order to support the conversation and needs of the Team.**Breaks will be provided throughout the session.*